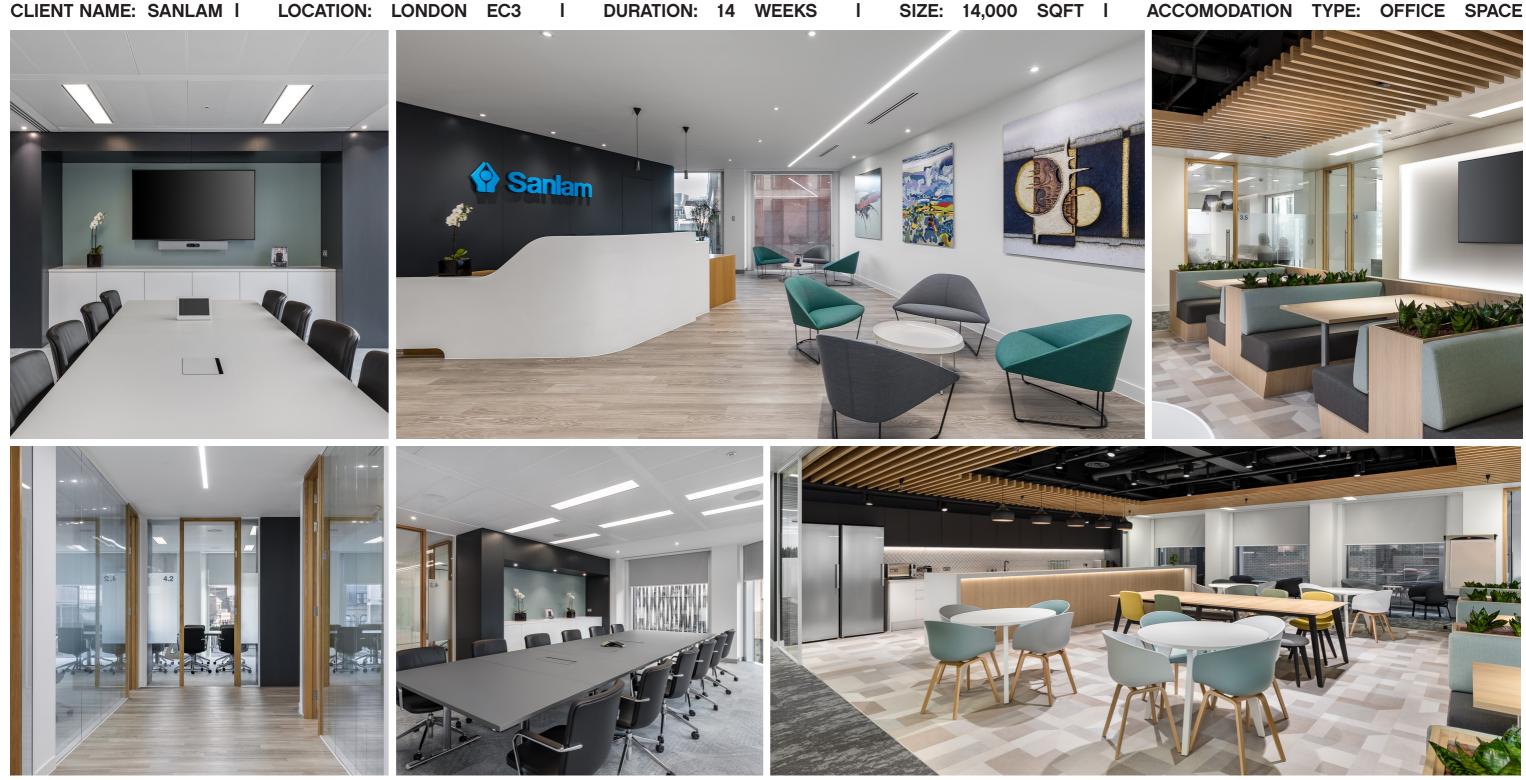
We helped Sanlam, a dedicated and innovative financial planning company, manage the refurbishment and expansion of their London office. We were engaged as both project manager and cost consultants to negotiate and manage their preferred contractor Oktra. The project was phased to allow continuous occupation and we subsequently provided move management services for the relocation of furniture and staff.



Phase 1 included the refurbishment of the new fourth floor; once complete most of the occupants from the third floor moved into this new space to allow the 2nd phase, on the third, to commence. The focus for the scheme was very much on the user experience -Sanlam wanted to create a collaboration hub and impressive teapoint area to open lines of communication, while private workspaces needed to enable emploees to focus on high concentration work.



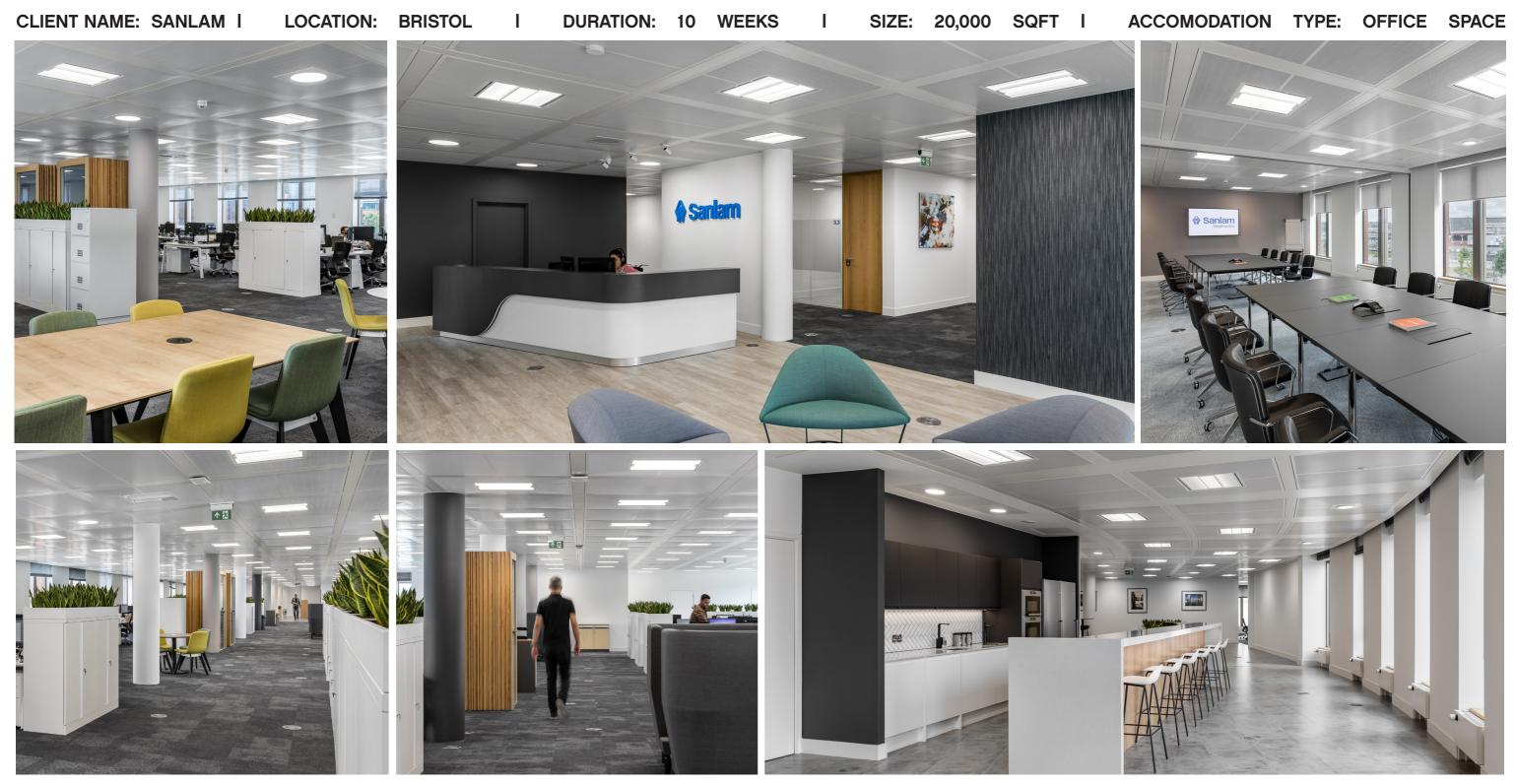
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Following the successful refurbishment in London, Sanlam subsequently relocated their Bristol workspace. The brief for this space was to create a cohesive design that matched the standards set by the London project. In addition to our roles as Cost Consultant and Project Manager we also provided a Feasibility Study for the Bristol project. This included taking a brief, providing a space plan and ensuring the services within the proposed building were fit for purpose.



The Bristol brief included requirements for a reception, meeting rooms, a breakout area and an agile open plan office space; the resulting layout formed part of the negotiated tender with Oktra. The tender pack also included a performance specification for the M&E design with direction to replicate the style created for London. We worked closely with Sanlam to provide a detailed specification, budget and tender for new furniture items too, and as before managed the move and installation of new and existing furniture items as part of the project.



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